Objection to Confirmation of Plan

Step 1 Click the **Bankruptcy** link on the CM/ECF Main Menu. (See Figure 1)



Step 2 The **Bankruptcy Events** screen displays. (See Figure 2)



Figure 2

Click Plan.

Step 3 The **Case Number** screen displays. (See Figure 3)



Figure 3

♠ Enter the case number in yy-nnnnn format and click **Next** to continue.

Step 4 The **Available Events** screen is displayed. (See figure 4)

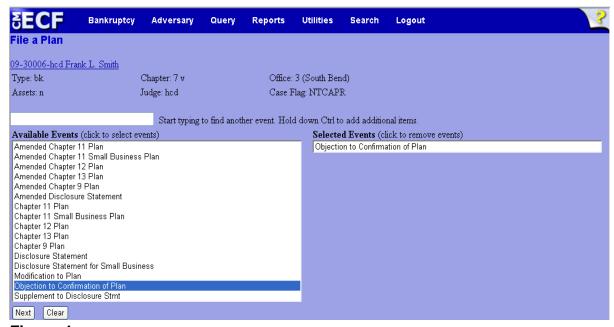


Figure 4

- ◆ To locate the event, either scroll down the selection box or start typing the relief in the box above Available Events. In this example, start typing "objection" until "Objection to Confirmation of Plan" is displayed in the Available Events list.
- When the event is located, highlight it with your mouse, which will place the event in the **Selected Events** on the right of the screen.
- When the correct event is chosen and in the Selected Events box, click Next to continue.

Step 5 The Joint Filing with other attorney screen appears. (See Figure 5)



Figure 5

If this is a joint filing with another attorney, put a check in the box and click **Next** to continue. If it is not joint, click **Next** to continue.

Step 6 The Party Selection screen appears. (See Figure 6)



Figure 6

Highlight the party filer and click Next to continue.

NOTE: If the party name is not appearing in the selection box, add them by clicking the <u>Add/Create New Party</u> link.

Step 7 The PDF Document Selection screen will then display. (See Figure 7a)



Figure 7a

- ◆ Click the **Browse** button, then navigate to the directory where the PDF file is located and select it with your mouse.
 - To make certain you are about to associate the correct PDF file for this entry, right click on the filename with your mouse and select

Open. (See Figure 7b)

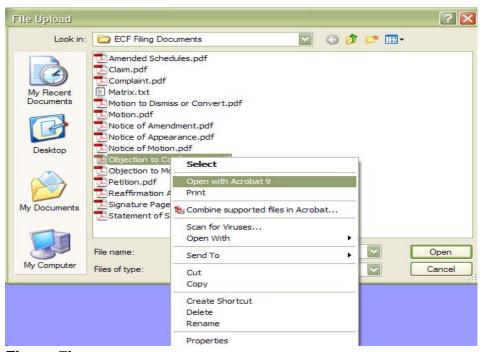


Figure 7b

- This will launch Adobe Acrobat Reader which will display the contents of the imaged document. Verify that the document is correct.
- Close the Adobe application and click **Open** on the file upload dialogue box. (See Figure 7c)

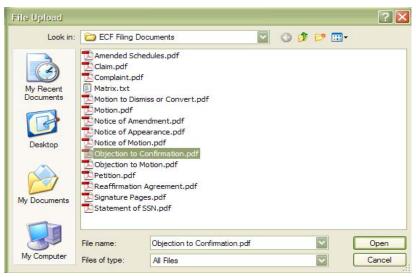


Figure 7c

• The **PDF Document Selection** screen will then show the pathway to the PDF file. (See Figure 7d)



Figure 7d

Click Next to continue.

Step 8 The Event selection screen displays. (See Figure 8)



Figure 8

◆ Place a in the box indicating which plan the objection is related to.

NOTE: Refrain from linking the objection to the order scheduling the confirmation hearing.

Step 9 The Docket Text: Modify as Appropriate screen appears. (See Figure 9)

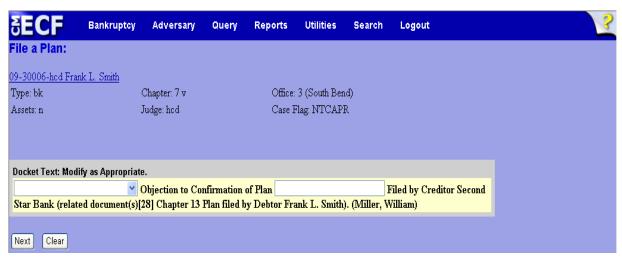


Figure 9

- If appropriate, choose a prefix from the Prefix Text pick list.
- Additional text is not required to be entered in the text box provided.
- Click Next to continue.

Step 10 The Docket Text: Final Text screen displays. (See Figure 10)



Figure 10

- ◆ Carefully verify the final docket text. This is your last chance to change this entry before filing. If correct, click **Next**.
- ♦ If the final docket text is incorrect:
 - Click the browser **Back** button to find the screen to be modified.
 - To abort or restart the transaction, click the <u>Bankruptcy</u> hyperlink on the <u>Main Menu Bar</u>.

Step 11 The Notice of Electronic Filing screen displays.

This screen can be either saved or printed.