

B-9018-1
Filing Under Seal

(a) A motion to file papers under seal shall be accompanied by a brief in support thereof. ECF Users shall file this motion electronically.

(b) If the motion is granted, the papers ordered to be placed under seal shall be filed on paper with the clerk, and not electronically, along with a paper copy of the order granting the motion. The papers to be sealed shall be placed in a sealed envelope with a prominently marked cover sheet containing the case or proceeding caption, title of the paper, and the legend “Filed Under Seal.”

(c) The clerk will maintain sealed papers in accordance with the court’s internal procedures.

HISTORICAL AND REGULATORY NOTES

By Order Amending Local Rule dated August 20, 2013, this new rule was adopted to provide more specific procedural instruction.