Chapter 7 Trustee's Report of No Distribution

Section 602 of the Bankruptcy Abuse Prevention and Consumer Protection Act of 2005 (BAPCPA), as codified in 28 U.S.C. §589b, requires uniform final reports for bankruptcy cases. The UST Form 101-7 No Distribution Report (NDR) requires specific data elements regarding each chapter 7 no asset case and has variable text depending upon the situation the trustee determines for that case.

Four NDRs are a virtual (text only) entry. Two NDR (Adhoc) entries allow PDF attachment and are not virtual (text only) entries.

• The text in each event varies depending upon whether any funds were collected, or if the case has been converted, dismissed or reassigned to another trustee.

• These are the six NDR reports available:

Chapter 7 Trustee's Report of No Distribution - No Funds(Page 4)
Chapter 7 Trustee's Report of No Distribution - Dismissed or Converted, No Funds(Page 8)
Chapter 7 Trustee's Report of No Distribution - Dismissed or Converted, Some Funds Collected(Page 10)
Chapter 7 Trustee's Report of No Distribution - Minimal Funds Collected(Page 12)
Chapter 7 Trustee's Report of No Distribution - No Funds (Adhoc)(Page 15)
Chapter 7 Trustee's Report of No Distribution - With Funds (Adhoc)(Page 17)

- Most of the NDR entries are accessible through the Trustee's 341 Filings category where multiple NDRs can be filed, or through the Trustee/US Trustee category where individual NDRs can be filed in individual cases.
 - **NOTE:** A case appears in the **Trustee's 341 Filings** category only if the §341 Meeting has not been terminated in ECF. Many cases will convert or be dismissed after the §341 Meeting has been held and terminated and will no longer appear on the list of cases for that trustee. Single case docketing will be required in those instances.
- Data elements required for this report are:
 - gathered from values in the debtor's schedules in the database at the time the report is produced,
 - calculated from database values on the case, and
 - entered by the trustee following the §341 meeting.
- If values from the debtor's schedules do not apply to the report selected, text will display these values as "Not Applicable".
- If values from the debtor's schedules have not been submitted at the time the No Funds or Minimal Funds reports are filed, text will display "Not Available".

Accessing Trustee's 341 Filings Program

- Access the program through **Bankruptcy/Trustee's 341 Filings**.
- Enter the date of the 341 meeting in the "Date" field.
- A total of eight (8) columns will display (See Figure 1):
 - Case Number
 - No Action
 - Report of No Distribution-No Funds
 - Report of No Distribution-Dismiss/Convert No Funds
 - Report of No Distribution-Dismiss/Convert Funds
 - Report of No Distribution-Min Funds
 - Meeting Held
 - Continue To

δECF	Bankruptcy	Adversary	Query	Reports	Utilities Sea	rch	Logout	
				U.S. Bankruptcy C	ourt			
		I	Northern Dis	strict of Indiana (Tr	aining Database)			
			Т	rustee Brittany Lel	/laster			
				4/20/2011				
				Chapter 7 Case	s			
	Case Number		No Action	Report of No E	Distribution (NDR)		Meeting Held	Continue To
			No Fun	Dismiss / Convert ds No Funds	Dismiss / Convert Funds	Min Funds		
09-30004-h	icd Betsy Jones		• •	0	0	0	0	0
09-30006-h	icd Frank L. Smith		• •	0	0	0	0	0
09-30007-h	icd Jane Brown		\odot \bigcirc	0	0	0	0	0

- See the following entry examples for specifics regarding each available report.
 - NOTE: In each section below, examples will be given first through the Trustee's 341 Filings program then through Single Case Docketing.

Chapter 7 Trustee's Report of No Distribution No Funds

Trustee's 341 Filings

 Selecting the No Funds radio button will expand to display the fields used to produce the report (See Figure 2).

SECF	Bankruptcy	Adversary	Query	Reports L	Jtilities Se	arch I	.ogout	3
		Nor	U.s thern Distri Trus	S. Bankruptcy Co ct of Indiana (Tra ttee Brittany LeM 4/20/2011	ourt ining Database laster)		
				Chapter 7 Cases	8			
	Case Number	No Actio	n	Report of No D	istribution (NDR)		Meeting Held	Continue To
			No Funds	Dismiss / Convert No Funds	Dismiss / Conver Funds	t Min Funds		
09-30004-ho	d Betsy Jones	0	۲	0	0	0	0	0
		Real Property (6A)	0.00	Personal Property (6B)	16620.00	Assets Exempt (6C)		Assets Abandoned 16620.00
Claims Disch	arged 46258.00	Secured Claims (6D)	17215.00	Unsecured Priority Claims (6E)	0.00	Unsecured Nonpriority Claims (6F)	29043.00	Claims Scheduled 46258.00
Additiona	l docket text							
	.:i	Debtor O app	eared 🔾 abs	sent 💿 (No text)				
09-30006-hd	d Frank L. Smith	۲	0	\circ	\odot	0	0	0
09-30007-ho	d Jane Brown	۲	\circ	0	0	0	0	0
				Submit Clear				

- Figures shown in grey are values from the debtor's schedules if previously entered in ECF. These values cannot be modified by the trustee on this screen.
- The following data field values will not be greyed out and are accessible by the trustee for entry or modification as necessary:
 - Assets Exempt (6C)
 - Assets Abandoned
 - Claims Discharged
 - Claims Scheduled
- Additional docket text can also be added to this entry, which will display on the docket. The option to select "Appeared" or "Absent" may also be chosen. The default is set to "No Text".
- See page 6 for information common to both types of entry processes.

Filing Chapter 7 Trustee's Report of No Distribution - No Funds in a single case will present the screen below (See Figure 3).

∃ECF	Bankruptcy	Adversary	Query	Reports	Utilities	Search	Logout	2
Trustee ac	tion:							
09-30004-hcd	Betsy Jones							
Type: bk	Cł	napter: 7 v	Office: 3 (S	outh Bend)				
Assets: n	Ju	dge: hcd	Case Flag:	NTCAPR				
Enter or edit	the required	data below						
		Real Property (6A)	Pers	onal Property (6B)	6620.00	Assets Exempt ((6C)	Assets Abandoned 16620.00
Clair Discharg	ns 46258.00 ed	Secured 17218 Claims (6D)	5.00 Unse	cured Priority Claims (6E)).00	Unsecured Nonpri Claims	ority (6F) 29043.00	Claims Scheduled
Next Clea	r							

Figure 3

- Values shown in grey are values from the debtor's schedules if previously entered in ECF. These values cannot be modified by the trustee on this screen.
- The following data field values will not be greyed out and are accessible by the trustee for entry or modification as necessary:
 - Assets Exempt (6C)
 - Assets Abandoned
 - Claims Discharged
 - Claims Scheduled
- See page 6 for information common to both types of entry processes.

Information common in both entry processes:

 For both entry processes, the values in Schedule A + Schedule B -Schedule C = the value in the Assets Abandoned field.



- The values for Assets Abandoned and Assets Exempt remain accessible in the event the trustee needs to enter an amount that does not equal A + B - C. If the trustee enters an amount in either of these fields, the remaining values on the screen will not be recalculated or automatically adjusted.
- The values in Schedule D + Schedule E + Schedule F = total reported for Claims Discharged and Claims Scheduled.



The Claims Discharged and Claims Scheduled values remain accessible in the event the trustee needs to enter an amount that does not equal D + E + F. If the trustee enters an amount for either of these values, the remaining values on the screen will not be recalculated or automatically adjusted.

- The number of months pending will be calculated from today's date less the file date of the case.
- If values from the debtor's schedules do not apply to this report, text will display these values as "Not Applicable". Otherwise, if the debtor's schedules have not been submitted when the NDR - No Funds is filed, text will display "Not Available".
- Final Docket Text will appear as shown below (See Figure 4).

Docket Text: Final Text

Chapter 7 Trustee's Report of No Distribution: I, Brittany LeMaster, having been appointed trustee of the estate of the above-named debtor(s), report that I have neither received any property nor paid any money on account of this estate; that I have made a diligent inquiry into the financial affairs of the debtor (s) and the location of the property belonging to the estate; and that there is no property available for distribution from the estate over and above that exempted by law. Pursuant to Fed R Bank P 5009, I hereby certify that the estate of the above-named debtor(s) has been fully administered. I request that I be discharged from any further duties as trustee. Key information about this case as reported in schedules filed by the debtor(s) or otherwise found in the case record. This case was pending for 26 months. Assets Abandoned (without deducting any secured claims): \$ 99000.00, Assets Exempt: Not Available, Claims Scheduled: \$ 209672.98, Claims Asserted: Not Applicable, Claims scheduled to be discharged without payment (without deducting the value of collateral or debts excepted from discharge): \$ 209672.98. Filed by Trustee Brittany LeMaster (related document(s)[1] Voluntary Petition (Chapter 7) filed by Debtor Frank L. Smith). (LeMaster, Brittany)

Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.

Next Clear

Chapter 7 Trustee's Report of No Distribution Dismissed or Converted, No Funds

Trustee's 341 Filings

- When a case has either been dismissed, converted or reassigned, and no funds are available for distribution, no additional entry of data is required in the Trustee's 341 Filings program.
- When the Dismiss/Convert No Funds radio button is selected, as shown below, the row will expand only to offer the Additional docket text box and the option to select "Appeared" or "Absent". The default is set to "No Text". (See Figure 5).



Figure 5

See page 9 for information common to both types of entry processes.

When filing a Chapter 7 Trustee's Report of No Distribution - Dismissed or Converted, No Funds in a single case, no schedule information data fields are displayed or accessible for modification.

Information common in both entry processes:

- All fields will be reported as "Not Applicable".
- The number of months pending will be calculated from today's date less the file date of the case.
- Final Docket Text will appear as shown below (See Figure 6).

Docket Text: Final Text

Chapter 7 Trustee's Report of No Distribution: I, Brittany LeMaster, having been appointed trustee of the estate of the above-named debtor(s), report that this case was dismissed or converted. I have neither received any property nor paid any monies on account of this estate. I hereby certify that the chapter 7 estate of the above-named debtor(s) has been fully administered through the date of conversion or dismissal. I request that I be discharged from any further duties as trustee. Key information about this case as reported in schedules filed by the debtor(s) or otherwise found in the case record: This case was pending for 26 months. Assets Abandoned (without deducting any secured claims): Not Applicable, Assets Exempt: Not Applicable, Claims Scheduled: Not Applicable, Claims Asserted: Not Applicable, Claims scheduled to be discharged without payment (without deducting the value of collateral or debts excepted from discharge): Not Applicable Filed by Trustee Brittany LeMaster. (LeMaster, Brittany)

Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.

 Next
 Clear

Chapter 7 Trustee's Report of No Distribution Dismissed or Converted, Some Funds Collected

Trustee's 341 Filings

- When a case has been converted, dismissed or reassigned and some funds were collected, only the field for Assets Collected is available.
- Selecting the Dismiss/Convert Funds radio button will display an "Assets Collected" field. The expanded row will also offer the Additional docket text box and the option to select "Appeared" or "Absent". The default is set to "No Text". (See Figure 7).

∃ECF	Bankruptcy	Adversary	Qu	ery i	Reports Uti	lities Searc	h	Logout	?
			Northe	U.S. rn District Truste	Bankruptcy Cou of Indiana (Train e Brittany LeMa 4/20/2011	ırt iing Database) ster			
				С	hapter 7 Cases				
	Case Number		No Action		Report of No Dist	tribution (NDR)		Meeting Held	Continue To
				No Funds	Dismiss / Convert No Funds	Dismiss / Convert Funds	Min Funds		
09-30004-ho Assets Colle	cted		0	0	0	۲	0	0	0
Additiona	I docket text	Debtor	O appear	ed 🔿 absei	nt 💿 (No text)				
09-30006-hd	d Frank L. Smith		۲	0	0	0	0	0	0
09-30007-ho	d Jane Brown		۲	0	O Submit Clear	0	0	0	0

Figure 7

• See page 11 for information common to both types of entry processes.

 Filing Chapter 7 Trustee's Report of No Distribution - Dismissed or Converted, Some Funds Collected in a single case will present the screen below (See Figure 8).

Enter or edit the :	required da	ata below
Assets Collected		
Next Clear		
Figure 8		

Information common in both entry processes:

- The only key information appearing on the NDR Dismissed or Converted, Some Funds Collected report is Total Collected Funds and the calculation of months the case was pending.
- The number of months pending will be calculated from today's date less the date the trustee has filed the event.
- Final Docket Text will appear as shown below (See Figure 9).

Docket	Text:	Final	Text

Chapter 7 Trustee's Report of No Distribution: I, Brittany LeMaster, having been appointed trustee of the estate of the above-named debtor(s), report that this case was dismissed or converted. I collected funds totaling: \$ 1000.00. All funds have been returned or transferred to the successor trustee. All bank statements and canceled checks, if any, have been submitted to the United States Trustee. The bank statements reflect a final zero balance and no other funds or assets of the estate remain in my custody. I hereby certify that the chapter 7 estate or the above-named debtor(s) has been fully administered through the date of conversions or dismissal. I request that I be discharged from any further duties as trustee. Key information about this case as reported in schedules filed by the debtor(s) or otherwise found in the case record: This case was pending for 26 months. Assets Abandoned: (without deducting any secured claims): Not Applicable, Assets Exempt: Not Applicable, Claims Scheduled: Not Applicable, Claims Asserted: Not Applicable, Claims scheduled to be discharged without payment (without deducting the value of collateral or debts excepted from discharge): Not Applicable. Filed by Trustee Brittany LeMaster. (LeMaster, Brittany)

Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.

Next Clear

Figure 9

Northern District of Indiana - Trustee Training Materials

Chapter 7 Trustee's Report of No Distribution Minimal Funds Collected

Trustee's 341 Filings

 The screen below illustrates how the NDR - Minimal Funds Collected is created using the Trustee's 341 Filings program. (See Figure 10).

∃ECF	Bankruptcy	Adversary	Query	Reports L	Itilities Se	arch l	Logout	2
		Nor	U.s thern Distrie Trus	S. Bankruptcy Co ct of Indiana (Tra tee Brittany LeM 4/20/2011	ourt ining Database aster)		
				Chapter 7 Cases	5			
	Case Number	No Actio	n	Report of No Di	stribution (NDR)		Meeting Held	Continue To
			No Funds	Dismiss / Convert No Funds	Dismiss / Convert Funds	Min Funds		
09-30004-hc	d Betsy Jones	\circ	\circ	\circ	0	۲	\circ	\circ
Assets Collec	cted	Real Property (6A)	0.00	Personal Property (6B)	16620.00	Assets Exempt (6C)		Assets Abandoned 16620.00
Claims Disch	arged 46258.00	Secured Claims (6D)	17215.00	Unsecured Priority Claims (6E)	0.00	Unsecured Nonpriority Claims (6F)	29043.00	Claims Scheduled 46258.00
Additional	docket text	Debtor O app	eared 🔿 abs	ent 💿 (No text)				
09-30006-hc	d Frank L. Smith	۲	0	0	\bigcirc	0	\circ	0
09-30007-hc	d Jane Brown	۲	0	Submit Clear		0	0	0

- Additional docket text can also be added to this entry, which will display on the docket. The option to select "Appeared" or "Absent" may also be chosen. The default is set to "No Text".
- Figures shown in grey are values from the debtor's schedules if previously entered in ECF. These values cannot be modified by the trustee.
- The following data field values will not be greyed out and are accessible by the trustee:
 - Assets Collected
 - Assets Exempt (6C)
 - Assets Abandoned
 - Claims Discharged
 - Claims Scheduled
- See page 13 for information common to both types of entry processes.

Filing Chapter 7 Trustee's Report of No Distribution - Minimal Funds
 Collected in a single case will present the screen below (See Figure 11).

SECF	Bankruptcy	Adversary	Query	Reports	Utilities	Search	Logout	2
Trustee ac	tion:							
09-30004-hcc	Betsy Jones							
Type: bk	С	hapter: 7 v	Office: 3 (S	outh Bend)				
Assets: n	Ju	udge: hcd	Case Flag:	NTCAPR				
Enter or edit	the required	data below						
Assets Collected		Real Property (6A)	Pers	onal Property (6B)	16620.00	Assets Exempt (6C)	Assets Abandoned
Clai Discharg	ms 46258.00 led	Secured Claims (6D)	5.00 Unse	cured Priority Claims (6E)	0.00	Unsecured Nonpric Claims (ority 6F) ^{29043.00}	Claims 46258.00 Scheduled
Next Clea	ar							

Figure 11

- Values shown in grey are values from the debtor's schedules if previously entered in ECF.
- The following data field values will not be greyed out and are accessible by the trustee for entry or modification as necessary:
 - Assets Collected
 - Assets Exempt (6C)
 - Assets Abandoned
 - Claims Discharged
 - Claims Scheduled

Information common in both entry processes:

- Key information provided from schedules or calculations:
 - Funds (Assets) Collected
 - Months case was pending
 - Assets Abandoned
 - Assets Exempt
 - Claims Scheduled
 - Claims Asserted
 - Claims scheduled to be discharged without payment

- The number of months pending will be calculated from today's date less the file date of the case.
- If values from the debtor's schedules do not apply to this report, "Not Applicable" will display. Otherwise, if the debtor's schedules have not been submitted when the NDR - Minimal Funds Collected is filed, "Not Available" will display (See Figure 12).

Docket Text: Final Text

Chapter 7 Trustee's Report of No Distribution: I, Brittany LeMaster, having been appointed trustee of the estate of the above-named debtor(s), report I collected funds totaling Funds Collected: \$ 1000.00. After making diligent inquiry into the financial affairs of the debtor(s) and the location of the property belonging to the estate, I have determined that there are insufficient assets to administer. All funds have been returned. All bank statements and canceled checks, if any, have been submitted to the United States Trustee. The bank statements reflect a final zero balance and no other funds or assets of the estate remain in my custody. Pursuant to Fed R Bank P 5009, I hereby certify that the estate of the above-named debtor(s) has been fully administered. I request that I be discharged from any further duties as trustee. Key information about this case as reported in schedules filed by the debtor(s) or otherwise found in the case record: This case was pending for 26 months. Assets Abandoned (without deducting any secured claims): \$ 94500.00, Assets Exempt: \$ 4500.00, Claims Scheduled: \$ 209672.98, Claims Asserted: Not Applicable, Claims scheduled to be discharged without payment (without deducting the value of collateral or debts excepted from discharge): \$ 209672.98. Filed by Trustee Brittany LeMaster (related document(s)[37] Section 341 Meeting of Creditors Chapter 7 No Asset). (LeMaster, Brittany)

Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.

Next Clear

Chapter 7 Trustee's Report of No Distribution No Funds (Adhoc)

When the previous virtual entries do not apply to the NDR being filed, produce a PDF document for filing and use either:

NDR - No Funds (Adhoc) (Below) or NDR - With Funds (Adhoc) (Page 17)

Trustee's 341 Filings

The NDR - No Funds (Adhoc) report is not available through the Trustee's
 341 Filings program. See Single Case Docketing below.

Single Case Docketing

- Filing NDR No Funds (Adhoc) in a single case requires a PDF document of the report to be attached for filing.
- The following screen will be displayed (See Figure 13).

BECF	Bankruptcy	Adversary	Query	Reports	Utilities	Search	Logout	3
Trustee action								
09-30006-hed Fran	k L. Smith							
Type: bk		Chapter: 7 v		Office:	3 (South Bend	£)		
Assets: n		Judge: hod		Case H	Flag: NTCAPR	1		
Enter or edit the re	equired data b	elow						
	Re	eal Property (6A) 98000	.00 Per	sonal Property	(6B) 1000.00		Assets Exempt (6C)	Assets Abandoned
Claims Discharged	9672.98 Sect	ured Claims (6D) 13920	4.00	Unsecured Pr Claims	nionity (6E) 0.00	τ	Unsecured Nonpriority Claims (6F)	Claims Scheduled 209672.98
Next Clear								

Figure 13

 Values shown in grey are values from the debtor's schedules if previously entered in ECF. These values cannot be modified by the trustee on this screen.

- The following data field values will not be greyed out and are accessible by the trustee for entry of modification as necessary:
 - Assets Exempt
 - Assets Abandoned
 - Claims Discharged
 - Claims Scheduled
- The number of months pending will be calculated from today's date less the file date of the case.
- If values from the debtor's schedules do not apply to this report, "Not Applicable" will display. Otherwise, if the debtor's schedules have not been submitted when the NDR - No Funds (Adhoc) is filed, "Not Available" will display (See Figure 14).



Chapter 7 Trustee's Report of No Distribution With Funds (Adhoc)

When the previous virtual entries do not apply to the NDR report being filed, produce a PDF document for filing and use either:

NDR - No Funds (Adhoc) (Page 15)

or

NDR - With Funds (Adhoc) (Below)

Trustee's 341 Filings

The NDR - With Funds (Adhoc) report is not available through the Trustee's 341 Filings program. See Single Case Docketing below.

Single Case Docketing

- Filing NDR With Funds (Adhoc) in a single case requires a PDF document of the report to be attached for filing.
- The following screen will be displayed (See Figure 15).

SECF	Bankrupte	y Adversary	Query R	leports	Utilities	Search	Logout	3
Trustee a	ction:							
09-30006-hc	Frank L. Smith							
Type: bk		Chapter: 7 v		Office: 3	8 (South Bend)		
Assets: n		Judge: hod		Case Fl	ag: NTCAPR			
Enter or edit	the required data	below						
Assets Collected	F	(6A) Real Property (98000.00) Persona	al Property ((6B) 1000.00		Assets Exempt (6C)	Assets Abandoned
Clai Discharg	ms 209672.98 Se ed	cured Claims (6D) 139204.0	00 Un	secured Pri Claims (ority (6E)	Un	secured Nonpriority Claims (6F)	Claims Scheduled
Next Clea	r							
Figure 1	15							



 Values shown in grey are values from the debtor's schedules if previously entered in ECF. These values cannot be modified by the trustee on this screen.

- The following data field values will not be greyed out and are accessible by the trustee for entry of modification as necessary:
 - Assets Collected
 - Assets Exempt
 - Assets Abandoned
 - Claims Discharged
 - Claims Scheduled
- The number of months pending will be calculated from today's date less the file date of the case.
- If values from the debtor's schedules do not apply to this report, "Not Applicable" will display. Otherwise, if the debtor's schedules have not been submitted when the NDR With Funds (Adhoc) is filed, "Not Available" will display (See Figure 16).

Docket Text: Final Text
Chapter 7 Trustee's Report of No Distribution: Funds Collected and Returned: \$1000.00. Key information about this case as reported in schedules filed by the debtor(s) or otherwise found in the case record: This case was pending for 26 months. Assets Abandoned (without deducting any secured claims): \$ 94500.00, Assets Exempt: \$ 4500.00, Claims Scheduled: \$ 209672.98, Claims Asserted: Not Applicable, Claims scheduled to be discharged without payment (without deducting the value of collateral or debts excepted from discharge): \$ 209672.98. Filed by Trustee Brittany LeMaster (related document(s)[37]
Section 341 Meeting of Creditors Chapter 7 No Asset). (LeMaster, Brittany)
Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.