UNITED STATES BANKRUPTCY COURT

NORTHERN DISTRICT OF INDIANA

SOUTH BEND / HAMMOND DIVISION

|  |  |  |
| --- | --- | --- |
|  |  |  |
| In the Matter of: | ) |  |
|  | ) |  |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, | ) | Case No.: 2\_-\_\_\_\_\_\_ |
|  *Debtor(s)*. | ) | Chapter \_\_\_ |
|  |  |  |

**Proposed Joint Pretrial Order on**

 The parties met via (telephone, in person, electronic mail) and completed this proposed order. participated for the Debtor and participated for the Creditor.

1. **Exhibits:**
	1. will use numbers for its exhibits.
	2. will use letters for its exhibits.
	3. The parties must exchange exhibits at least seven days before the hearing. The Court may decline to consider exhibits not previously disclosed to the opposing party.
	4. The parties must bring 6 copies of their exhibits to the hearing.
	5. For voluminous documents, parties must specify which pages, paragraphs, or sections they desire the Court to consider.
	6. Exhibits used exclusively for impeachment purposes are not required to be disclosed.
	7. The parties must file or submit in open court on the day of trial, a document substantially similar to the chart below:

| **Exhibit No. or Letter** | **Date Disclosed** | **Brief Description** | **Stipulation to Admission?** |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **Witnesses:**
	1. The parties are to exchange the identity of the witnesses and the general nature of the witnesses’ testimony to the opposing party at least 3 days before the hearing.
	2. The Court may prohibit a witness from testifying if that witness was not previously disclosed to the opposing party.
	3. Witnesses used exclusively for impeachment purposes are not required to be disclosed.
	4. The parties must file or submit in open court on the day of the trial, a document substantially similar to the following document below:

| **Witness Name** | **General Nature of Testimony** | **Expert’s General****Qualifications**  | **Objections**  |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **Pretrial Briefs:** Any pretrial briefs must be 5 pages or less and filed at least 3 days before the hearing.
2. **Stipulation of facts:** The parties stipulate to the following facts:
3. **Contentions**: The parties’ contentions are as follows:
4. **Statement of Jurisdiction**: Include a brief statement explaining the Court’s jurisdiction and whether any party believes this Court does not have jurisdiction.
5. **Settlement:** Any agreed motions to settle the matter must be filed at least 24 hours before the hearing. If the parties settle the matter within 24 hours and both parties desire to vacate the hearing, one party must email the Court and carbon copy the other party and trustee. The email should state the parties have agreed to vacate the hearing.

Respectfully submitted,

|  |  |
| --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Attorney for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Attorney for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

So ORDERED on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Judge, United States Bankruptcy Court |