

November 7, 2003

To Members of the Bankruptcy Bar

Dear Practitioners:

Enclosed you will find a Third Amended Order Authorizing Electronic Case Filing, dated October 28, 2003. Paragraph 11a (page 4) of this order has been changed to eliminate the requirement that the e-mail address and state bar ID number appear in the signature block. Paragraph 13 of the amended order makes a distinction in how a proposed order is to be submitted based upon whether it is submitted at the time a motion is filed or in response to instructions from the court, as well as offering some guidance as to the contents of the order and any docket entries concerning it. A proposed order submitted in connection with a motion or other request for relief, should be submitted as an attachment to the request and identified as such. A proposed order submitted in response to instructions from the court should be filed separately, identified as such and linked to the request. Regardless of when a proposed order is submitted, it should always be docketed as a "Proposed Order regarding _____" and should never be signed or dated.

Also enclosed is an Order Amending Local Bankruptcy Rules dated October 28, 2003, which is self explanatory; and a Notice seeking public comment concerning a proposed local rule which would make electronic filing mandatory for any attorney who files or appears in more than 10 cases in a calendar year.

Sincerely,

/s/

Harry C. Dees, Jr.
Chief Judge

Enclosures