

# Judge/Trustee/341 Assignment

**\*\*NOTE\*\*** Creditors must be uploaded into the creditor database before the Judge/Trustee/341 function can be used. If you have not done so, upload the creditor matrix into the creditor database at this time. (Refer to separate application instructions titled **Creditor Matrix Upload**).

**Step 1** Click the [Bankruptcy](#) link on the CM/ECF Main Menu Bar. (See Figure 1)



**Figure 1**

**Step 2** The Bankruptcy Events screen displays. (See Figure 2)



**Figure 2**

◆ Click [Judge/Trustee/341 Assignment](#).

**Step 3** The **341 Judge and Trustee** screen will display. (See Figure 3)

 <span style="float: right;">Bankruptcy • Adversary • Query • Reports • Utilities • Logout</span>					
This may take a few minutes...Please be patient. A confirmation screen will appear.					
341 Judge And Trustee					
Case	Case Title	Chapter	341 Meeting	Judge Name	Trustee Name
3-30109	Thomas McDonald	7	First Meeting of Creditors with 341(a) meeting to be held on 09/21/2003 at 09:00 AM at One Michiana Square, 5th Floor. Objections for Discharge due by 11/20/2003. (Feller, Tina)	Dees,HarryC.	Ransel,J.Richard

**Figure 3**

- ◆ The judge and trustee assignment and §341 meeting date and time is displayed.

**NOTE:** This screen (Figure 3) is a confirmation screen. Any hyperlink from the CM/ECF Main Menu Bar may be clicked at this time.