United States Bankruptcy Court
Northern District of Indiana

Robert K. Rodibaugh United States Bankruptcy Courthouse
401 South Michigan Street
P.O. Box 7003
South Bend, Indiana 46634-7003

Harry C. Dees, Jr.
Chief Judge

Telephone: 574.968.2280
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June 16, 2003

To Members of the Bankruptcy Bar

Dear Practitioners:

Enclosed you will find a Second Amended Order Authorizing Electronic Case Filing, dated June 16, 2003. Paragraphs two and five of this order has been revised to conform with our new practice concerning the submission of paper documents to the clerk's office. With the deployment of self service scanning equipment in each office, the clerk will no longer image filings submitted in paper form. It is the responsibility of the filing party to provide the clerk with an electronic document by using the scanning equipment the court has provided. Except for *pro se* filings, originally signed documents should not be submitted to the clerk's office. Because the filing party is required to retain originally signed documents, the filer does not have to provide a self-addressed, stamped envelope.

Sincerely,

Chief Judge, United States Bankruptcy Court

Attachment.